

<b>Center Name:</b> Salam Academy			<b>Address:</b> 8015 Mountain Rd PI NE Albuquerque, NM 87110			<b>Phone:</b> (505)888-7688																										
<b>License Number:</b> 145857	<b>Issue Date:</b> 01/8/2017	<b>Expiration Date:</b> 01/7/2018	<b>Type:</b> 2 Star Child Care Center			<b>Status:</b> Licensed																										
<b>Capacity</b> Over Age 2: 39    Under Age 2: 0    Night Care: 0    Playground: 14						<b>Census</b> Over 2: 19    Under 2: 0																										
<b>Days and Hours of Operation</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th><u>Monday</u></th> <th><u>Tuesday</u></th> <th><u>Wednesday</u></th> <th><u>Thursday</u></th> <th><u>Friday</u></th> <th><u>Saturday</u></th> <th><u>Sunday</u></th> </tr> </thead> <tbody> <tr> <td>Opening Times:</td> <td>8:</td> <td>8:</td> <td>7:</td> <td>8:</td> <td>8:</td> <td>Closed</td> <td>Closed</td> </tr> <tr> <td>Closing Times:</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td></td> <td></td> </tr> </tbody> </table>										<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	Opening Times:	8:	8:	7:	8:	8:	Closed	Closed	Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>																									
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Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM																											
<b># of Classrooms:</b> 3		<b>Purpose:</b> Annual		<b>Date:</b> 11/06/2017		<b>Time:</b> 10:00 AM																										
<b>Comments</b>																																

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	N/A
8.16.2.11 B RENEWAL OF LICENSE	N/A
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	N/A
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom capacities, and <u>ratios</u> and group sizes in an area of the room that is easily visible to parents, staff and visitors. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 12/06/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	N/A
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Not Inspected
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

<b>Center Name:</b> Salam Academy	<b>License Number:</b> 145857	<b>Date:</b> 11/06/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 12 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. <b>Regulation:</b> 8.16.2.22E(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. <b>Date to be Completed:</b> 12/06/2017</p> <p><b><u>Deficiencies</u></b> Of the 12 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.22E(2)(b)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file. <b>Date to be Completed:</b> 12/06/2017</p>		
<p><b>8.16.2.22 F PERSONNEL RECORDS</b></p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 1 out of 6 staff records does/do not include the required Form I-9. See Staff Records 8.16.2.22 form for staff missing the form. <b>Regulation:</b> 8.16.2.22F(1)(q)</p> <p><b><u>Corrective Action Plan</u></b> The center will obtain Form I-9s from all staff and maintain them in their personnel files. <b>Date to be Completed:</b> 12/06/2017</p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 1 out of 6 staff records does/do not include employment history verification. See Staff Records 8.16.2.22 form for staff with this missing information. <b>Regulation:</b> 8.16.2.22F(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> The center will complete employment history verification and retain on file. <b>Date to be Completed:</b> 12/06/2017</p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 4 out of 6 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan. <b>Regulation:</b> 8.16.2.22F(1)(n)</p> <p><b><u>Corrective Action Plan</u></b> The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file. <b>Date to be Completed:</b> 12/06/2017</p>		Non-compliance

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<b>Administrative Requirements</b>		
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected	
<b>Personnel &amp; Staffing</b>		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance	
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING <u><b>Deficiencies</b></u> The center failed to keep a training log on file with Date of training; Clock hours; Competency area; Source of training; Training certificate for 2 out of 2 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log. <b>Regulation:</b> 8.16.2.23B(2)(l)  <u><b>Corrective Action Plan</b></u> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate. <b>Date to be Completed:</b> 12/06/2017  <u><b>Deficiencies</b></u> Educators did not complete the following training within 3-months: Health and Safety Training <b>Regulation:</b> 8.16.2.23B(2)(b)  <u><b>Corrective Action Plan</b></u> All educators, regardless of the number of hours per week, will complete the above listed training.  The following staff members need to complete the required training: <b>Date to be Completed:</b> 12/06/2017	Non-compliance	
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance	
<b>Services &amp; Care of Children</b>		
8.16.2.24 A GUIDANCE	Compliance	
8.16.2.24 B NAPS OR REST PERIOD <u><b>Deficiencies</b></u> The napping mats being used do not have a nonabsorbent, cleanable surface. <b>Regulation:</b> 8.16.2.24B(5)  <u><b>Corrective Action Plan</b></u> The center will provide a nonabsorbent, cleanable surface. <b>Date to be Completed:</b> 12/06/2017	Non-compliance	
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	N/A	
8.16.2.24 D DIAPERING AND TOILETING	N/A	
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance	
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A	
8.16.2.24 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.24 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.24 J OUTDOOR PLAY AREAS	Compliance	

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<b>Services &amp; Care of Children</b>		
8.16.2.24 K SWIMMING, WADING AND WATER	N/A	
8.16.2.24 L FIELD TRIPS	N/A	
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS	Compliance	
8.16.2.25 C MENUS	Compliance	
8.16.2.25 D KITCHENS	Compliance	
8.16.2.25 E MEAL TIMES	N/A	
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE	Compliance	
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b> <u><b>Deficiencies</b></u> The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). <b>Regulation:</b> 8.16.2.26B(1) <u><b>Corrective Action Plan</b></u> All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). <b>Date to be Completed:</b> 12/06/2017	Non-compliance	
8.16.2.26 C MEDICATION	N/A	
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	N/A	
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b> <u><b>Deficiencies</b></u> The equipment in the Pre-K are not clean as evidenced by grime build up. <b>Regulation:</b> 8.16.2.29A(1) <u><b>Corrective Action Plan</b></u> Cleaning will be completed and a schedule for routine cleaning will be established. <b>Date to be Completed:</b> 12/06/2017 <u><b>Deficiencies</b></u> The premises in the Kinder room are not clean as evidenced by has an accumulation of storage. <b>Regulation:</b> 8.16.2.29A(1) <u><b>Corrective Action Plan</b></u> Cleaning will be completed and a schedule for routine cleaning will be established. <b>Date to be Completed:</b> 12/06/2017	Non-compliance	
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	

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<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance	
<b>8.16.2.29 F EXITS AND WINDOWS</b>	Compliance	
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b> <u><b>Deficiencies</b></u> The toilet room for Preschool classroom(s) is missing disposable towels. <b>Regulation:</b> 8.16.2.29G(2)  <u><b>Corrective Action Plan</b></u> The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies. <b>Date to be Completed:</b> 12/06/2017	Non-compliance	
<b>8.16.2.29 H SAFETY COMPLIANCE</b>	Compliance	
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	N/A	
<b>8.16.2.29 J PETS</b>	N/A	

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



11/06/2017



11/06/2017

Surveyor: Helen Waldorf

Date

Facility Rep: Fedah Abdelhack

Date